**CITY OF VERNDALE**

**WADENA COUNTY, MINNESOTA**

**SPECIAL COUNCIL MEETING MINUTES**

**Monday August 30, 2021**

**5:45 pm**

**Verndale City Hall**

**101 Brown St SW**

**MEMBERS PRESENT:**  Ardith Carr, Tara Erckenbrack, Daryl Jacobson, Jim Runyan, Tony Stanley

**MEMBERS ABSENT:** None

**STAFF PRESENT:**  Matt Uselman, Public Works Manager; Melissa Current, City Clerk/Treasurer

**STAFF ABSENT**: None

**VISITORS PRESENT:** None

**NEW BUSINESS:**

1. Resolution 21-0830 – Separation of parcels: Cottrell

There was discussion about whether something could be built on this lot in the future. Uselman stated that water and sewer are located at Butler and Third Ave SE. Uselman stated that if that lot is sold then the new owner would be required to hook up to City Water as there is a sand point being used right now. Uselman stated that by his measurements the depth of the lot is 95 feet and City Ordinance requires 100-foot depth to build. Erckenbrack asked if a variance would be needed to accept the lot since the depth doesn’t meet the requirements. Uselman stated that Cottrell would need to get a survey done to find out exactly how deep the lot is; if it’s 100 feet then Council could allow the separation. Uselman stated that Cottrell could get the legal description done before the Council makes a decision on it. Erckenbrack stated that the City Ordinance is in question so they need to know the exact measurements. Uselman stated that he cannot measure the property as there aren’t pins for him to follow. Uselman stated that a new legal description would need to be made for this lot.

A motion was made by Jacobson to approve Resolution 21-0830 – A Resolution approving the separation of parcels contingent on receiving a legal description that states the depth of lot is 100 feet, seconded by Carr. AIF/MC.

Erckenbrack adjourned the meeting at 6:04 pm.

**Submitted by: Attest:**

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Melissa Current, City Clerk/Treasurer Tara Erckenbrack, Mayor