**CITY OF VERNDALE**

**WADENA COUNTY, MINNESOTA**

**SPECIAL COUNCIL MEETING MINUTES**

**Monday December 19, 2022**

**4:30 pm**

**Verndale City Hall**

**101 Brown St SW**

**MEMBERS PRESENT:**  Ardith Carr, Tara Erckenbrack, Jim Runyan, Tony Stanley

**MEMBERS ABSENT:** Daryl Jacobson

**STAFF PRESENT:**  Michael Madsen, Fire Chief; Matt Uselman, Public Works Manager; Melissa Current, City Clerk/Treasurer

**STAFF ABSENT**: Cory Carr, Police Chief

**VISITORS PRESENT:** None

**NEW BUSINESS:**

1. Budgets
2. *Fire Department*: Erckenbrack stated that a motion was needed to transfer $6,415.00 to the General Fund Money Market committed to the Truck Fund

A motion was made by Carr to approve the transfer of $6,415.00 or whatever is left in the Fire Department budget to the General Fund Money Market Account committed to the Truck Fund, seconded by Stanley. AIF/MC.

1. *Police:* Erckenbrack stated that there is $26,650.00 to transfer to the General Fund Money market committed to Police.

A motion was made by Stanley to approve the transfer of $26,650.00 or whatever is left in the Police budget to the General Fund Money market committed to Police, seconded by Carr. AIF/MC.

1. *Streets:* Erckenbrack stated that there is $31,537 to transfer to the General Fund Money Market committed to Major Streets.

A motion was made by Carr to approve the transfer of $31,537 or whatever is left in the Streets budget to the General Fund Money Market committed to Major Streets, seconded by Stanley. AIF/MC.

1. *Parks:* Erckenbrack stated that there is $11,706 to transfer to the General Fund Money Market committed to Parks or Parks Equipment. Uselman stated that he needs to commit $5,600 for the fence at the Water Tower site; the rest can get committed to Park Equipment.

A motion was made by Carr to approve the transfer of $11,706.00 or whatever is left in the Parks budget to the General Fund Money Market committed to Park Equipment, seconded by Stanley. AIF/MC

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Special Council Meeting

1. *Sewer:* Erckenbrackstated that there is $8,167.00 to transfer to the Sewer Money Market Account. Runyan arrived at 4:33 pm.

A motion was made by Stanley to approve the transfer of $8,167.00 or whatever is left in the Sewer budget to the Sewer Money Market Account, seconded by Carr. AIF/MC.

1. *Liquor*: Erckenbrack stated that there is $33,656.00 to transfer to the General Fund Money market committed to Major Streets. Current stated that after talking with Uselman it would be better to commit the funds to Buildings to help cover the cost of the new building being built. Erckenbrack asked if there was anything that needed to get set aside for Liquor Store repairs or equipment. Current stated that she doesn’t foresee anything; there is $5,000 budgeted for 2023 if something comes up.

A motion was made by Stanley to approve the transfer of $33,656.00 or whatever is left in the Liquor Store budget to the General Fund Money Market committed to Buildings, seconded by Carr. AIF/MC.

1. Short-lived Asset MM: Erckenbrack stated that approval was needed to transfer $21,738 to open the account. Current stated that this is the new account that was set up that the City is required to deposit into annually. Current stated that a transfer is no longer needed as there is money in the General Government budget to cover the money needed for the deposit.
2. Grant Agreement – Wadena County

A motion was made by Carr to accept the Grant Agreement with Wadena County for the ARPA funds, seconded by Stanley. AIF/MC.

1. Resolution 22-1219 – Donation to the Fire Dept.

A motion was made by Stanley to approve Resolution 22-1219 – Resolution Accepting Donations to the Verndale Fire Department from the Verndale Senior Citizens in the amount of $150.00 and the Verndale Fire Relief in the amount of $5,000.00, seconded by Carr. AIF/MC.

**OTHER BUSINESS:**

Uselman asked if Council needed to approve paying out comp. time. Current stated yes.

A motion was made by Stanley to approve paying out any unused comp. time, seconded by Carr. AIF/MC.

Erckenbrack adjourned the meeting at 4:44

**Submitted by: Attest:**

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Melissa Current, City Clerk/Treasurer Tara Erckenbrack, Mayor